

THE GREAT GEAUGA COUNTY FAIR AUGUST 30TH – SEPTEMBER 3RD, 2007



Greetings! Great things are happening at the Great Geauga County Fair. This newsletter is our way to get new information out to our concessionaires—please read this information very carefully because there are many changes this year that will affect all of you. You may even want to keep the newsletter as a reference. We wish you a wonderful season and look forward to another Great Geauga County Fair!

IMPORTANT!

- We have not received your deposit. Please send \$100 before March 31, 2007.
- Proof of Insurance needs to be provided by July 31, 2007, or a \$50 charge will be assessed for coverage.
- Please submit a copy of your vendor's license before July 31, 2007. (if applicable)

Make checks payable to G. C. A. S.

Concession Office Hours

BEFORE THE FAIR

We will be on the grounds for set-up purposes:

Sunday, August 26, 2007 1p.m.-5pm

Our office will be open for business the following hours:

Monday, August 27, 2007 10 a.m.-6 p.m.

Tuesday, August 28, 2007 10 a.m.-6 p.m.

Wednesday, August 29, 2007 10 a.m.-8 p.m.

**All set-up and business should be completed by Wednesday

DURING THE FAIR 10:00 a.m.- 6 p.m.

Please consult your 2006 Contract to verify the products you intend to bring to the fair—this should include specific beverages when applicable (i.e. soft drinks, lemonade, tea, coffee, and water). **The off-season is when all product decisions will be made.** All requests for a product change for the 2007 fair should be made in writing before May 1st. Any changes we are able to accommodate will be made on the billing statements and mailed to you on, or about, June 1st. Final payments should be received at the post office box no later than July 31st, 2007.

NO CHANGES TO PRODUCT DESCRIPTIONS WILL BE MADE AT THE FAIR!

**Registered and Certified Mail sent to the Post Office Box will be returned to you! Also, do not send items by FedEx or UPS. Please do not send or drop off checks, insurance, or licenses to the fairgrounds. These items should all be sent to the following address:
Concession Manager
P.O. Box 147
Chardon, OH 44024**

WHAT'S NEW?

Unlike proof of insurance (which needs to be resubmitted each year) Vendor's Licenses do not expire. Once we have yours on file, you do not need to resubmit it. If you do not have a valid vendor's license, it is your responsibility to contact the Ohio Department of Taxation before the fair.

Any vendors not turning in proof of insurance by 8:00 p.m. Wednesday, August 29th, will automatically be charged the \$50 fee and added to the insurance list to be submitted before the fair begins.

THERE WILL BE NO REFUNDS MADE

**All checks can be made payable to: G.C.A.S. and should include your contract #.
We will not accept postdated checks. Returned checks will incur an additional NSF fee of \$25.**

Reminders

We would like to remind concessionaires of a few policies

- The selling or distribution of toys resembling weapons (including, but not limited to, swords, guns, or knives) is strictly prohibited.
- All concessionaires are required to staff their booths from 10:00 am until 10 pm daily. You must be open for business until closing time on Monday at 8:00 pm or as directed by the concession manager.
- All vehicles must be removed from the fairgrounds by 11 a.m. daily--this includes Gators and Golf Carts.
- When designing your building space, please remember to leave a walkway to enter your space without walking through neighboring booths. You must also remain behind the yellow lines.
- All concession traffic must be off the Upper Midway by noon on the Tuesday and Wednesday before the fair.

2007 Great Geauga County Fair Program

If you are interested in advertising in the fair program contact, Kathy Sac, Public Relations at 440/834-1846. Prices range from business card size \$75.00 to a cover at \$550.00. The deadline to be included is May 15, 2007.

All concessionaires must...

1. Set up
 2. Sign contracts
- by 6:00 p.m. Wednesday, August 29th.**

Thank You

We would like to thank everyone who completed surveys and provided feedback from the 2006 fair. Your input is invaluable to us as we strive to make each year better than the year before. Due to your comments/suggestions we are re-evaluating some of the policies and procedures in the Concessions Office. This includes, but is not limited to, worker's tickets. Be on the lookout for an update concerning this and other changes.

Electrical Changes

1. All extension cords must be 14-3 gauge or larger. No exceptions!
2. Tents must be GFI protected—either at the pole or at the tent. The only exception to this would be refrigerators/freezers, however, they must be OFF the ground.
3. All lights in tents must be UL approved. No exceptions!
4. All bulbs must have cages.
5. All cords must be tagged with the appropriate tag (provided by the concessions office) or they will be disconnected.
6. Tents will be periodically inspected by the electrician.

If you have any questions contact:



Pine Creek Electric
Mark G. Pegritz
440/667-7209 (cell)
440/636-5471 (home)

The Great Geauga County Fair
We Have Something To Jump For!

